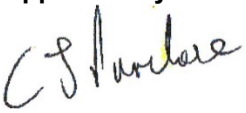




CASTLE Trust

SAFEGUARDING STATEMENT

Review/Update By:	Julia Knight
Approved By Trust Board: 	Chris Purchase, Trust Board Chair
Date Approved:	9 th October 2020
Next Review Due:	November 2021

Learning For All, By All, With All

1. Trust Policy Statement

The Trust aims to ensure that:

- A Safeguarding culture is fully embedded whereby all stakeholders understand safeguarding expectations and a culture of 'it could happen here' is the norm;
- Appropriate action is taken in a timely manner to safeguard and promote children's welfare;
- All staff are aware of their statutory responsibilities with respect to safeguarding;
- Staff are properly trained in recognising and reporting safeguarding issues.

2. Purpose

3. Compliance

3.1. Is this a Statutory Policy?

No. It does, however, supplement the Child Protection and Safeguarding Policies maintained by the Trust's Academies and these are Statutory Policies.

3.2. Legal Framework

This Statement reflects Keeping Children Safe In Education 2020.

3.3. Sharing and Publication Requirements

The Statement will be shared with Trustees, LAC Governors and Staff and will be published on the Trust website.

3.4. Review and Update

This Statement will be reviewed and updated annually by the Governance and Data Manager and will be submitted for approval by the Board.

4. Practices and Procedures

- Trust schools will adopt the local authority model policy.
- It is important to note that Designated Safeguarding Leads (DSLs) must be aware of any pupils living out of area as referrals are home post-code related.
- All Trust Directors, Local Advisory Committee (LAC) Governors and staff must be familiar with Keeping Children Safe in Education 2020 and be confident to exemplify their role in the organisation
- CPOMs is the records management system which will be used in all schools to build an efficient chronology of events. Historic information may be scanned into the system, or may be held on file to refer to.
- Safeguarding is embedded in the curriculum in order to promote 'Keeping Safe' to children.
- Safeguarding is embedded in the CPD programme in order to prioritise the focus in teachers' development.

4.1. Professional Development

- Full safeguarding Continuous Professional Development (CPD) will be delivered in school and on-line through a Trust approved CPD provider on a 3-year cycle.
- To address staff mobility, as part of the welcome and induction policy, any new member of staff will be briefed on local practices by a school-based DSL.
- Annually all schools will schedule a briefing to all school-based staff, to update them with current local practices.
- Annually all LACs and The Board will be briefed on any updates to policy and practices, including any responses to audits or external validation.
- DSL training will be provided by a Trust approved CPD provider, namely the local Safeguarding Partners. Refresher training must be completed every 2 years. The CPD Leader will audit records and direct DSLs to due training. DSL updates will be scheduled at least annually, but likely more frequently via the bulletins from the local Safeguarding Partners.
- Safer recruitment training is recommended to be updated on a 3-year cycle. Initial training should be in the face-to-face model, through a Trust approved CPD provider, namely HR support. Updated training can be using an approved online module. The CPD Leader will audit records and inform the HR Manager of any due training.
- Records of this training will be kept on SIMs for employees, with the Governance and Data Manager for Board and Academy Clerks for LAC Governors.

4.2. GDPR

- All documentation regarding Keeping Children Safe is clear that reporting Safeguarding concerns to the local Safeguarding Partners are in line with data security protocols. The DPA 2018 contains 'safeguarding of children and individuals at risk' as a processing condition that allows practitioners to share information
- The Trust has produced additional guidance to all staff, to be read alongside 'Information Sharing: Advice for practitioners providing services to children, young people, parents and carers.

4.3. Monitoring

- DSL in each school will be responsible for the internal monitoring of procedures. Annually DSLs must report to their local Safeguarding Partners; this report should be shared with the LAC and Board.
- The nominated LAC Safeguarding & Health and Safety Champion is expected to visit school at least termly to monitor the Single Central Register and to check record keeping (in an anonymised form). This visit will be reported at the next LAC meeting and any issues taken to the Board by CEO.

5. Links to Other Policies

CASTLE Trust staff handbook (code of conduct)
Academy Child Protection and Safeguarding Policies